



# Recreational Sports Coaching Agreement

## Coaching Conditions & Terms

Below are the conditions set forth by the Town of Rocky Hill Parks & Recreation Department. All coaches must adhere to the following conditions and terms unless otherwise specified by the department:

1. **Background Checks:** All coaches are required to go through a background check by filling out and signing the Town's background release form. Ability to coach is contingent upon completion of a successful background check.
  - a. Please be advised that you may be subjected to further investigation throughout your coaching, as your responsibilities and security clearances change or are upgraded.
  - b. Coach's background checks are valid for 2 years.
2. **Incident/ Accident Reports:** As a coach, you will be responsible for ensuring player and spectator safety at all times. In the event of any incident/ accident that takes place during our program and/or on Town property, you are expected to complete and submit a Town of Rocky Hill Report of Incident/ Accident on Town Property or at Sponsored Activity. Reports should be fully completed and submitted within a 24-48 hour time frame. In addition, Parks & Recreation staff should be notified immediately of the incident/ accident.
3. **Coaches Conduct:** As a coach, you are a representative of the Town of Rocky Hill and Parks & Recreation Department. As such, coaches are expected to conduct themselves accordingly:
  - a. **Attendance:** As a coach, you are expected to be present and on-time for all your team's outlined practices/ clinics and games. In the event you are unable to make a practice/ clinic or game, you must notify the Parks & Recreation Department in advance.
  - b. **Schedules:** As a coach, you are expected to implement and follow your assigned schedule(s). Coaches may not deviate from the assigned scheduled dates, times and/or locations unless otherwise specified by the Parks & Recreation Department.
  - c. **Interactions with Officials/ Staff:** As a coach, you may encounter interactions with officials and/or Parks & Recreation Staff. Coaches are expected to maintain a courteous, professional and respectful composure at all times. Abusive/ offensive and otherwise inappropriate conduct will not be tolerated. All coaches should introduce themselves to the officials/ staff prior to the start of each practice/ clinic and or game.
  - d. **Interactions with Parent/ Guardians:** As a coach, you will encounter parents/ guardians of your assigned athletes. During these times, coaches are expected to maintain a courteous, professional and respectful composure at all times. Abusive/ offensive and otherwise inappropriate conduct will not be tolerated. All coaches should introduce themselves to their assigned teams parent/ guardians prior to the start of the season. Coaches should refrain from interactions with parents/ guardians outside of their assigned team that could be deemed inappropriate by the Parks & Recreation Department.
  - e. **Interactions with Athletes:** As a coach, you will interact with a variety athletes assigned and not assigned to your team. Coaches are expected to maintain a courteous, professional and respectful composure at all times. Abusive/ offensive and otherwise inappropriate conduct will not be tolerated. All coaches should introduce themselves to their assigned athletes prior to the start of the season. Coaches should refrain from interactions with their athletes outside of assigned team that could be deemed inappropriate by the Parks & Recreation Department.
  - f. **Athlete Behavior:** Inappropriate behaviors should be addressed as soon as the behavior is observed, and/ or reported, to prevent escalation. Coaches should only implement consequences for minor rule infractions, while more serious violations are to be addressed by the athlete's parents and/or the Parks & Recreation Department. The Parks & Recreation Department will work with coaches to support appropriate conduct for athletes who repeatedly display inappropriate conduct. Coaches are expected to use appropriate judgement when determining the severity of situations. Coaches unsure of the severity level should ask the Parks & Recreation Department for assistance. As a coach, you are expected to ensure proper sportsmanship of your assigned team.
  - g. **Coaches/ Parent/ Guardian Behavior:** As a coach, it is your responsibility to ensure there is no: bullying, harassment, violence, foul language or alcohol/ drug use during any of the Parks & Recreation sponsored activities you coach. In the event you come across any of these behaviors, the Parks & Recreation Department should be notified immediately (and local emergency authorities as deemed appropriate.)
  - h. **Safety:** As a coach, you are expected to ensure the safety of your athletes, co-coaches and parents/guardians at all times. This includes but is not limited to:
    - i. Ensuring proper supervision of anyone under the age of 18 at all times.
    - ii. Ensuring all athletes are dismissed to the appropriate parent/ guardian before leaving the facility.
    - iii. Ensuring no athletes under the age of 18 are left unattended under any circumstances.
    - iv. Reporting any incidents/ accidents as outlined above.

- i. **Dress Code:** Unless otherwise specified coaches are to wear their current year coaching shirts for each practice/ clinic and/or game. Coaches should dress in a manner that reflects positively on the Town. This means clothing must adequately cover body parts. Coaches should not dress in a manner that is distracting, disruptive, or dangerous to personal safety. Clothing/ uniforms should be clean, un-torn/ modified, free from promotion or reference to drugs, alcohol, tobacco, slogans, names and or titles of which are considered inappropriate.
4. **Disciplinary Action:** For Coaches, Parent/ Guardians and/or Athletes, discipline will be handled on a case-by-case basis by the Parks & Recreation Department. Coaches who violate any of the outlined conditions and terms of this agreement may be subject to discipline, up to and including dismissal.



## Reminders from our athletes...

I am here to have **FUN**  
My coach is a **VOLUNTEER**  
Officials want to keep me **SAFE**  
Help me **LEARN** the game  
Be a **ROLE MODEL** from the stands  
Always **LEAD** by example  
Remember this is just a **GAME**  
Lets make great **MEMORIES!**

(Please save this page for your records)



# Recreational Sports Coaching Agreement

## Coach's Agreement

The Rocky Hill Parks & Recreation Department is pleased to offer a wide-variety of programs for all ages and abilities. In order to facilitate some of these programs, the Department relies on members from the community to coach programs. Whether you are a former athlete/ coach, or have never coached before, we accept volunteers willing to dedicate their time to ensure our athletes have a safe, fun and memorable experience.

All coaches must complete the below coaching agreement in addition to any other necessary forms prior to granting approval for anyone to become a coach. Please take a moment to carefully read and complete the below information.

### Coaches Information

**1.) Name:**

\_\_\_\_\_

*First Name*

*Middle Initial*

*Last Name*

**2.) Address:**

\_\_\_\_\_

*Street*

*City*

*Zip*

**3.) Contact:**

\_\_\_\_\_

*Cell Phone (xxx) xxx-xxxx*

*Home Phone (xxx) xxx-xxxx*

*Email*

**4.) Other:**

S M L XL 2XL 3XL      Youth Fall Soccer ● Youth Basketball ● Both

\_\_\_\_\_

*Adult T-Shirt Size (Circle)*

*Sport(s) interested in coaching (Circle)*

**5.) Soccer:**

Little Foot (Ages 3-4) ● Munchkins (Grade K) ● Kickers (Grades 1-2) ● Dribblers (Grades 3-4) ● Junior Boys (Grades 5-6) ● Junior Girls (Grades 5-6) ● Sidekicks (Special Needs Pre-K – Grade 12)

*Youth Fall Soccer Ages/Grades you would like to coach (Circle) If none, leave blank.*

**6.) Basketball:**

1<sup>st</sup>-2<sup>nd</sup> Grade Girls (Clinic) ● 1<sup>st</sup>-2<sup>nd</sup> Grade Boys (Clinic) ● 3<sup>rd</sup> -4<sup>th</sup> Grade Boys ● 3<sup>rd</sup> -5<sup>th</sup> Grade Girls ● 5<sup>th</sup> -6<sup>th</sup> Grade Boys ● 6<sup>th</sup> -8<sup>th</sup> Grade Girls ● 7<sup>th</sup> -8<sup>th</sup> Grade Boys

*Youth Basketball Grades you would like to coach (Circle) If none, leave blank.*

### Acknowledgments

Below you will find several acknowledgements. ALL coaches are required to fully read and acknowledge the below. Failure to acknowledge and comply will result in consequences such as but not limited to permanent revocation of coaching privileges. Please initial each item below to verify your acknowledgment:

\_\_\_\_\_ **Coaching Conditions & Terms:** I have fully read and understand the above Coaching Conditions & Terms. I understand by acknowledging this, I must comply with the outlined coaching conditions and terms to the best of my ability.

\_\_\_\_\_ **Liability Release:** I am aware of the nature of this activity and I hereby assume responsibility for myself and/or my child (above), and/or his or her representatives to participate. I will not hold the Town of Rocky Hill and/or its employees or agents responsible in case, of any accident or injury as a result of this participation. I hereby further agree to indemnify and save harmless the Town of Rocky Hill, a municipal corporation of the State of Connecticut, from and against any and all loss, damage, claim, demand, liability or expense by reason of any damage or injury to property or person which may be claimed to have arisen as a result of or in connection with participation in this Town of Rocky Hill activity.

### Terms and Conditions

By signing below, the above listed coach states that they have thoroughly read and fully understand all of the above listed content and acknowledgements. They understand that they will be held to these conditions and terms and can be disciplined, up to and including termination of coaching privileges, for failure to comply. They realize that this agreement serves only as guide in performing the duties of a coach, and that they must use their good judgment and common sense in all matters when working with athletes, coaches, officials and parent/ guardians. They will do their best to represent the Town of Rocky Hill Parks & Recreation and the Town of Rocky Hill in a positive manner.

\_\_\_\_\_

*Printed Name*

*Signature*

*Date (DD/MM/YYYY)*